



Board of Livestock Meeting

Agenda Request Form

From: George Edwards	Division/Program: Livestock Loss Board	Meeting Date: 8/25/21
<u>Agenda Item: Loss Statistics</u>		
Background Info: 2021 Loss Statistics, 2020 and 2019 loss totals through August 10 th each year for comparison purposes. All processes are running smoothly.		
Recommendation:		
Time needed:	Attachments:	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Board vote required? <input type="checkbox"/> No <input type="checkbox"/>

August 10 2021

Montana LLB
 PO Box 202005
 Helena MT 59620
www.llb.mt.gov

George Edwards
 Executive Director
 (406) 444-5609
gedwards@mt.gov

Counties	Cattle	Sheep	Goats	Guard	Horse	Llama/Swine	Totals	Payments
Beaverhead	2	1					3	\$3,524.25
Broadwater			1				1	\$570.00
Cascade		1					1	\$294.07
Fergus	2						2	\$2,048.76
Flathead	4	3					7	\$8,391.84
Glacier	23				1		24	\$29,937.67
Lake		10	5				15	\$8,592.23
L&C	2	2					4	\$2,619.60
Madison	6						6	\$22,533.70
Park		27					27	\$6,184.03
Pondera	10						10	\$21,026.46
Powell	26						26	\$25,309.02
Ravalli		1	2				3	\$294.07
Sanders			11				11	\$1,867.13
Teton	3						3	\$3,069.87
Totals	78	45	19	0	1	0	143	\$136,262.70
2020	75	19	6	0	0	4	104	\$73,846.81
2019	57	47	22	0	2	8	136	\$106,170.24

Wolves

Confirmed	30	1				
Probable	5					
Value	\$51,961.79	\$1,542.00				
Owners	14	1				

Grizzly Bears

Confirmed	34	3			1	
Probable	8					
Value	\$53,096.89	\$4,626.00			\$5,750	
Owners	27	1			1	

Mtn Lion

Confirmed	1	38	8			
Probable		3	11			
Value	\$969.54	\$15,219.54	\$3,096.94			
Owners	1	6	4			



Board of Livestock Meeting

Agenda Request Form

From: Ethan Wilfore		Division/Program: Brands			Meeting Date: 8/25/21		
<u>Agenda Item: Rerecord Update</u>							
Background Info:							
<ul style="list-style-type: none"> - Progress update - Update on upcoming plans 							
Recommendation: Approve payment of marketing plan							
Time needed: 10 minutes	Attachments:	Yes	No X	Board vote required?	Yes	No X	
<u>Agenda Item: Request to Hire Positions</u>							
Background Info:							
<ul style="list-style-type: none"> - Request to hire Miles City Inspector (resignation) - Request to hire Part Time Lewistown Inspector (retirement) - Request to hire District 17 Investigator (retirement) 							
Recommendation: Approve hire both positions							
Time needed: 10 minutes	Attachments:	Yes	No X	Board vote required	Yes X	No	
<u>Agenda Item: Brand Policy Update</u>							
Background Info:							
<ul style="list-style-type: none"> - Updates on upcoming meeting(s) - Any requests from the department in preparation for meeting(s) 							
Recommendation: Approve recommendations for at large members							
Time needed: 15 minutes	Attachments:	Yes	No X	Board vote required:	Yes	No X	



Board of Livestock Meeting

Agenda Request Form

From: Tahnee Szymanski, DVM	Division/Program: Animal Health Bureau	Meeting Date: August 25, 2021
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Agenda Item: Request to Purchase FY22 Trich Tags

Background Info: The Animal Health Bureau provides trichomoniasis tags to Montana Deputy State Veterinarians for trich testing of bulls in Montana. These tags are used to indicate and identify animals that have been tested and are color coded by year. Tags will be white for the period September 1, 2021-August 31, 2022. The department purchases the tags for \$1.41 each and are sold to veterinarians at \$1.67. The price difference is to cover the cost to package and ship out tags. The price for trich tags has been the same since 2017.

Annual order: 4,000 white trich tags at \$1.41 each = \$5,640.

Recommendation: Allow purchase of annual supply of trich tags.

Time needed: 5 minutes	Attachments:	No	Board vote required?	Yes
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Agenda Item: NADPRP 2021 grant application

Background Info: The AHB has applied for a grant through the USDA APHIS National Animal Disease Preparedness and Response Program (NADPRP). This is the third NADPRP funding opportunity. MDOL was successful in the previous two funding cycles (captive bolt and Secure Beef Supply trainings). DOL is seeking funding to educate livestock markets about their role in large-scale disease event.

Livestock markets are unique facilities that can handle large numbers of animals from multiple sources. During a large-scale event, DOL would like to utilize markets as a resource. The grant will be used to initiate conversations with markets and develop parameters by which markets can be utilized.

Recommendation: NA

Time needed: 5 minutes	Attachments:	No	Board vote required?	No
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Agenda Item: General Bureau Updates

A brief summary will be presented on the following items:

1. Department ICS 300 training
2. Bovine tuberculosis slaughter trace

Recommendation: NA

Time needed: 10 minutes	Attachments:	No	Board vote required	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Board of Livestock Meeting

Agenda Request Form

From: Martin Zaluski, DVM, Acting Milk and Egg Bureau Chief		Division/Program: Animal Health/ Milk and Egg Bureau			Meeting Date: August 25, 2021		
Agenda Item: Proposed amendment to rule 32.8.101 DEFINITIONS AND ADOPTION OF GRADE A PASTEURIZED MILK ORDINANCE AND ASSOCIATED DOCUMENTS							
The Bureau is proposing to update the documents adopted by reference to the most recent versions in addition to adding language to the rule acknowledging the exemptions of “small dairies” per the passage of SB199.							
Recommendation: Approve							
Time needed: 5 min.	Attachments:	Yes	No	Board vote required:	Yes	No	
Agenda Item: Proposed amendment to rule 32.8.202 (1) TIME FROM PROCESSING THAT FLUID MILK MAY BE SOLD FOR PUBLIC CONSUMPTION							
The Bureau is proposing to amend the “12-day rule” to remedy some unintended consequences of the current language.							
Recommendation: Approve							
Time needed: 15 min	Attachments:	Yes	No	Board vote required?	Yes	No	
Agenda Item: General updates							
Time needed: 5 min	Attachments:	Yes	No	Board vote required	Yes	No	
Alex Dachs had a successful trip to Seattle in July to complete his United Egg Producer (UEP) auditor training. He will offer UEP audits to requesting egg producers this fall.							
We are expecting a visit from our USDA Milk Specialist, Joie Navarette in September. She plans to be in State for two weeks during which she will accompany our sanitarians on farm and plant inspections. At the end of her visit, Alex will have his designation as a Safety Ratings Officer (SRO) for farm inspections and Rosemary will have her designation as an SRO renewed. Alex will still need to complete additional plant inspections before receiving the SRO designation for plants.							
Recommendation:							
Time needed: 5 min	Attachments:	Yes	No	Board vote required:	Yes	No	
Agenda Item:							
Background Info:							
Recommendation:							
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No	

August 25, 2021, agenda items for the Milk & Egg Bureau:

Proposed amendment to rule 32.8.101 DEFINITIONS AND ADOPTION OF GRADE A PASTEURIZED MILK ORDINANCE AND ASSOCIATED DOCUMENTS

The Bureau is proposing to update the documents adopted by reference to the most recent versions in addition to adding language to the rule acknowledging the exemptions of “small dairies” per the passage of SB199. Though the language in MCA pertaining to SB199 is clear on the exemptions for small dairies, the bureau thought it apropos to acknowledge the exemption in rule as well; legal counsel agreed, and Sen. Hertz has been made aware of our intent.

Proposed amendment to rule 32.8.202 (1) TIME FROM PROCESSING THAT FLUID MILK MAY BE SOLD FOR PUBLIC CONSUMPTION

The Bureau is proposing to amend the “12-day rule” to remedy some unintended consequences of the current language.

Our recurring problems with the rule as written are that, when strictly interpreted, it has caused issues with food banks and other charities accepting unsold, yet perfectly healthy milk. More pressing, some county sanitarians will not allow businesses like restaurants and coffee kiosks to use any milk out of a carton or bag after the sell-by date. It is essentially turning it into a use-by date for them, which is not the intent of the rule.

We are adding the phrase “as packaged” to alleviate the second issue and removing “...or otherwise offered for public consumption” to alleviate the first.

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the amendment of) NOTICE OF PROPOSED
ARM 32.8.101 pertaining to fluid milk) AMENDMENT
and Grade A milk products)
) NO PUBLIC HEARING
) CONTEMPLATED

TO: All Concerned Persons

1. The Department of Livestock proposes to amend the above-stated rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in this rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact Department of Livestock no later than [Time]:00 [a.m./p.m.] on [Month Day, 2021], to advise us of the nature of the accommodation that you need. Please contact Executive Officer, Department of Livestock, 301 N. Roberts St., Room 304, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9525; TTD number: 1 (800) 253-4091; fax: (406) 444-4316; e-mail: MDOLcomments@mt.gov.

3. The rule as proposed to be amended provides as follows:

32.8.101 DEFINITIONS AND ADOPTION OF GRADE A PASTEURIZED MILK ORDINANCE AND ASSOCIATED DOCUMENTS

(1) remains the same.

(2) The Department of Livestock adopts and incorporates by reference as rules of the department the following as they are now described and as they may from time to time be amended:

(a) "Grade A Pasteurized Milk Ordinance, ~~2017~~ 2019 Recommendations of the United States Public Health Service/Food and Drug Administration" (PMO) together with attached recommended administrative procedures, appendices, and index, except sections 16 and 17.

(b) "Methods of Making Sanitation Ratings of Milk Supplies," ~~2017~~ 2019 edition issued by the U.S. Public Health Service/Food and Drug Administration (MMSR).

(c) "Evaluation of Milk Laboratories," ~~2017~~ 2019 edition (EML).

(d) "Procedures Governing the Cooperative State-Public Health Service/Food and Drug Administration Program for Certification of Interstate Milk Shippers," ~~2017~~ 2019 edition.

(3) These model codes and associated documents prescribe allowable methods of producing and processing Grade A milk and milk products and the methods by which compliance with the standards set forth are to be evaluated.

(4) Copies of related federal ordinances and associated documents are on file with the department and are carried by each sanitarian employed by the department.

(5) The rules of this chapter do not apply to "small dairies" as defined in 81-21-101 MCA.

AUTH: 81-2-102, MCA
IMP: 2-4-307, 81-2-102, MCA

REASON: The department is proposing to amend the above-stated rule for clarity after the passage of SB199, a/k/a The Montana Local Food Choice Act, during the 2021 Legislative session. The bill amended 81-21-101 MCA to add a definition of "small dairies" and exempts them from the department's regulations and rules. As such, the department felt it prudent to note that exemption in its rules.

In addition, the department is taking this opportunity to update the documents adopted and incorporated by reference to the most up-to-date versions dated 2019.

4. Concerned persons may submit their data, views, or arguments concerning the proposed action in writing to: Department of Livestock, PO Box 202001, Helena, Montana, 59620-2001; telephone (406) 444-9761; fax (406) 444-1929; or e-mail MDOLcomments@mt.gov, and must be received no later than 5:00 p.m., August XX, 2021.

5. If persons who are directly affected by the proposed action[s] wish to express their data, views, or arguments orally or in writing at a public hearing, they must make written request for a hearing and submit this request along with any written comments to Executive Officer at the above address no later than 5:00 p.m., August XX, 2021.

6. If the agency receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the persons directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a hearing will be held at a later date. Notice of the hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be 6 persons based on 7 operating Grade A licensed plants and 48 operating Grade A licensed producers.

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

(5)

8. The bill sponsor contact requirements of 2-4-302, MCA, apply and have been fulfilled. The primary bill sponsor, Senator Greg Hertz, was contacted by email on June 14, 2021.

9. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rule will not significantly and directly impact small businesses.

/s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Officer
Board of Livestock
Department of Livestock

BY: /s/ Cinda Young-Eichenfels
Cinda Young-Eichenfels
Rule Reviewer

Certified to the Secretary of State July XX 2021.

BEFORE THE DEPARTMENT OF [NAME OF DEPARTMENT]
OF THE STATE OF MONTANA

In the matter of the amendment of)	NOTICE OF PROPOSED
ARM 32.8.202 I pertaining to TIME)	AMENDMENT
FROM PROCESSING THAT FLUID)	
MILK MAY BE SOLD FOR PUBLIC)	NO PUBLIC HEARING
CONSUMPTION)	CONTEMPLATED
)	

TO: All Concerned Persons

1. The Department of Livestock proposes to amend the above-stated rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in this rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact Department of Livestock no later than [Time]:00 [a.m./p.m.] on [Month Day, 2021], to advise us of the nature of the accommodation that you need. Please contact Executive Officer, Department of Livestock, 301 N. Roberts St., Room 304, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9525; TTD number: 1 (800) 253-4091; fax: (406) 444-4316; e-mail: MDOLcomments@mt.gov.

3. The rule as proposed to be amended provides as follows:

32.8.202 TIME FROM PROCESSING THAT FLUID MILK MAY BE SOLD FOR PUBLIC CONSUMPTION

(1) When 12 days or more have passed following pasteurization of a unit of grade A milk, there will be no quantities of that unit of milk sold as packaged or otherwise offered for public consumption.

(2) No grade A pasteurized milk may be put in any container marked with a sell-by date which is more than 12 days after pasteurization of the milk for sale in Montana.

(3) Unless otherwise agreed upon, the person who offers the milk for sale to the public is responsible for removing the milk at or before the expiration of the 12 days.

AUTH: 81-2-102, MCA
IMP: 81-2-102, MCA

REASON: The department proposes to amend this rule to allow businesses such as coffee kiosks and restaurants to use and serve milk to customers beyond 12 days after pasteurization, and to allow stores to donate unsold milk to food banks or other organizations beyond 12 days after pasteurization. The changes in this rule align with the distinction between the “sell-by date” and “use-by date” and permit businesses to use and serve milk to customers beyond the sell-by date on the

package. The amendment will not change the department's intention that milk sold as packaged will not be sold to the public beyond 12 days after pasteurization.

4. Concerned persons may submit their data, views, or arguments concerning the proposed action in writing to: Department of Livestock, PO Box 202001, Helena, Montana, 59620-2001; telephone (406) 444-9761; fax (406) 444-1929; or e-mail MDOLcomments@mt.gov, and must be received no later than 5:00 p.m., [Month Day, 2021].

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make written request for a hearing and submit this request along with any written comments to [Contact Name] at the above address no later than 5:00 p.m., [Month Day, 2021].

6. If the agency receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the persons directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a hearing will be held at a later date. Notice of the hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be 400 persons based on an estimate of 4,000 restaurants and coffee kiosk type businesses in the state.

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

8. The bill sponsor contact requirements of 2-4-302, MCA do not apply.

9. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rule will not significantly and directly impact small businesses.

/s/ [type name of reviewer]
[Name]
Rule Reviewer

/s/ [type name of director]
[Name]
[Title]
[Department Name]

Certified to the Secretary of State [Month Day, 20##].



Board of Livestock Meeting

Agenda Request Form

From: Gary Hamel	Division/Program: Meat and Poultry Inspection	Meeting Date: August 25, 2021
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Agenda Item: Federal On-site Audit

Discuss meat and poultry inspection federal on-site audit. During this presentation, I will present an overview of the findings.

Recommendation:

Time needed: 15 min	Attachments:	Yes	No X	Board vote required?	Yes	No
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Agenda Item: Cooperative Interstate Shipment Program

Background Info:

The Meat and Poultry Inspection Bureau is in the process of applying for the federal Cooperative Interstate Shipment program. Once the application is complete, it will be submitted to FSIS for review. It is anticipated that the application will be sent to FSIS prior to September 1.

Recommendation:

Time needed: 5 min	Attachments:	Yes	No X	Board vote required	Yes	No X
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
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Board of Livestock Meeting

Agenda Request Form

From: Gregory Juda		Division/Program: MVDL			Meeting Date: 8/25/2021		
<u>Consent Agenda Item: MVDL update on hiring of milk lab microbiologist position</u>							
Background Info: The MVDL interviewed 7 candidates for the open milk lab microbiologist position. An offer was extended and accepted by an exceptionally qualified candidate with prior milk quality testing experience and a start date of 8/16/21 has been agreed upon. We intend to train this employee as rapidly as possible and the MVDL has one additional fully cross-trained lab personnel available to perform routine operations as a contingency plan to preserve operational continuity in the event of unforeseen circumstances.							
Recommendation: N/A							
Time needed: 5 minutes	Attachments:	Yes X	No	Board vote required	Yes	No X	
<u>Agenda Item: NAHLN Infrastructure II Cooperative Agreement Financial Plan for FY21-FY22</u>							
The NAHLN was notified by USDA on 7/16/21 that additional funding is being made available to member labs to mitigate the impacts of COVID on routine laboratory operations. For Level II labs the amount of supplemental funding is \$187,200 and the funding agreement was made eligible for a period of 12-24 months. A financial plan for this NAHLN grant funding (FY21-22) was submitted to the NAHLN program office on 8/6/21 and the plan has been accepted. The financial plan will be presented to the BOL and opportunities for Q&A provided.							
Recommendation: N/A							
Time needed: 10 minutes	Attachments:	Yes X	No	Board vote required:	Yes	No X	
<u>Agenda Item: NAHLN Farm Bill grant submission</u>							
USDA solicited a request for grant proposals for 2021 Farm Bill funding. Up to \$5M was targeted for NAHLN laboratories with average proposals expected to be in the \$150,000-\$350,000 range. MVDL submitted a grant proposal to fund a MALDI mass spectrometer to the NAHLN program office on 8/6/21. Grants will be reviewed and scored, and funding decisions are expected to be made by the end of 2021. If funded, a start date of early 2022 is expected. The financial plan for this grant request will be presented to the BOL and opportunities for Q&A provided.							
Recommendation: N/A							
Time needed: 5 minutes	Attachments:	Yes X	No	Board vote required:	Yes	No X	

FINANCIAL PLAN (Funding Period 9/1/21 - 8/31/23)

NAHLN Infrastructure II Agreement

Montana Veterinary Diagnostic Laboratory

Period of Performance: 24 Months

ITEM	TOTAL BUDGET
PERSONNEL:	
Subtotal	\$0.00
FRINGE BENEFITS:	
Subtotal	\$0.00
TRAVEL:	
Training for two molecular diagnostics lab technicians in PCR infectious disease testing	\$3,500.00
Training for two microbiology lab technicians in fungal/microbial identification	\$3,500.00
Subtotal	\$7,000.00
EQUIPMENT:	
Thermo Scientific KingFisher Apex Extraction System	\$73,500.00
Tecan Automated Liquid Handling Robot (Refurbished)	\$18,700.00
Olympus Multi Headed Pathology Microscope	\$40,000.00
Multi Channel Pippettors (3)	\$2,500.00
Subtotal	\$134,700.00
SUPPLIES: (DO NOT include any supplies that should be part of the per test reimbursement for NAHLN testing through the IDIQ contract)	
Subtotal	\$0.00
Contractual:	
Preventative maintenance contract for QuantStudio 5 thermocycler	\$14,000.00
Subtotal	\$14,000.00
OTHER:	
LIMS upgrades to VADDs system (3 ATC site visits)	\$31,500.00
Subtotal	\$31,500.00
TOTAL DIRECT COSTS	\$187,200.00
INDIRECT COSTS (N/A)	
TOTAL PROJECT COSTS	\$187,200.00

NAHLN Farm Bill 2021 Financial Plan
(Name of Submitting Lab)

Cost Category	Item Description	Budget
Personnel		
	Subtotal	\$0.00
Fringe Benefits		
	Subtotal	\$0.00
Travel		
	Subtotal	\$0.00
Equipment	Bruker MALDI Biotyper Sirius GP System	\$184,369.65
	MBT Mycobacteria Library	\$10,300.00
	MBT Filamentous Fungi Suite	\$10,300.00
	Database-CD BTyp2.0-Sec.Library	\$7,970.00
	MBT Explorer Module	\$21,000.00
	Subtotal	\$233,939.65
Supplies	HP Laserjet Pro COLOR M452dn	\$463.00
	UPS Powervar ABCE602-11 120VAC	\$1,100.00
	Transport boxes for MSP Biotarget	\$148.00
	Freight Costs	\$1,300.00
	Subtotal	\$3,011.00
Contractual	Bruker LabScape Complete CARE BAL00279	\$22,300.00
	Subtotal	\$22,300.00
Other		
	Subtotal	\$0.00
Totals	Total Direct Costs	\$259,250.65
	*Indirect Costs (Proper application of the indirect cost rate for NAHLN submitters as provided in the Guidelines for Use of Funds for APHIS Veterinary Services Farm Bill Cooperative Agreements)	\$0.00
	Total Project Cost	\$259,250.65

*Default formula is set at 10% for NAHLN nonprofit institutes. Adjust if your NICRA is less than 10% or if you are a submitter from a NAHLN laboratory that does not qualify as a nonprofit organization (State, local, tribal government entities) and enter correct calculation. (12)



Board of Livestock Meeting

Agenda Request Form

From: Brian Simonson		Division/Program: Centralized Services			Meeting Date: 8/25/2021		
<u>Agenda Item:</u> Predator Control Aerial Hunting Allocations							
Background Info: Report the Counties' and Wildlife Service's allocations per 81-7-102 MCA. The three counties (Carter, Powder River and Richland) have elected not to utilize Wildlife Services to perform predator control, therefore a portion of the predator control fund is paid directly to these three counties.							
Recommendation: n/a							
Time needed: 10 min	Attachments:	Yes X	No	Board vote required:	Yes X	No	
<u>Agenda Item:</u> June 30, 2021 State Special Revenue Report							
Background Info: Report for month end comparisons of state special revenues.							
Recommendation: n/a							
Time needed: 10 min	Attachments:	Yes X	No	Board vote required:	Yes	No X	
<u>Agenda Item:</u> End of Fiscal Year Budget Comparison Report							
Background Info: Report expenditure to budget comparison report by division and/or bureau and attached boards. This report also compares current year expenditures to prior year expenditures.							
Recommendation: n/a							
Time needed: 5 min	Attachments:	Yes X	No	Board vote required	Yes	No X	

**MONTANA DEPARTMENT OF LIVESTOCK
PREDATOR CONTROL
PAYMENT ALLOCATION
FY 2022**

**DEPARTMENT OF LIVESTOCK
PREDATOR CONTROL - THREE COUNTY ALLOCATION
FY 2022**

Counties not covered by Wild Life Services

	PCF Billed	
Carter	\$ 191,046	
Powder River	180,853	
Richland	89,330	
Total PCF billed to three counties		\$ 461,229
Total Per Capita Fee billed		\$ 5,402,452
Percentage of PCF paid by the three counties		8.54%

Amount Available for Allocation	\$ 425,000
Percentage of PCF paid by the three counties	8.54%
Amount Allocated to the three counties	\$ 36,295

Budgeted Amount	\$ 425,000
Less: Helicopter Insurance	(22,159)
Less: Amount Allocated to the three counties	(36,295)
Add: Predator Control License Fees	3,401
Amount Available for Wildlife Services	\$ 369,947

Counties not covered by Wild Life Services

	PCF Billed		County Allocation
Carter	\$ 191,046	41.42%	\$ 15,033
Powder River	180,853	39.21%	14,231
Richland	89,330	19.37%	7,031
	\$ 461,229	100.00%	\$ 36,295

**MONTANA DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE REPORT
JUNE 30, 2021**

**DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE COMPARISON FY 2021**

FY 2020 as of June 30, 2020	FY 2021 as of June 30, 2021	Difference June 30 FY20 & FY21	Budgeted Revenue FY 2021
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	A	B	C	D	E
Fund Description					
02425 Brands					
New Brands & Transfers	\$ 469,459	\$ 735,150	\$ 265,691	\$ 413,725	
Re-Recorded Brands	464,704	464,704	-	464,705	
Security Interest Filing Fee	43,649	39,749	(3,900)	47,500	
Livestock Dealers License	96,513	102,735	6,222	76,764	
Field Inspections	310,125	310,222	97	334,800	
Market Inspection Fees	1,535,251	1,706,635	171,384	1,625,200	
Disposition of Stock Estray Proceeds	28,909	92,584	63,675	75,000	
Investment Earnings	49,997	7,010	(42,987)	55,000	
Other Revenues	75,386	91,525	16,139	232,225	
Total Brands Division Revenue	\$ 3,073,993	\$ 3,550,314	\$ 476,321	\$ 3,324,919	
02426 Per Capita Fee (PCF)					
Per Capita Fee	\$ 4,978,783	\$ 5,311,928	\$ 333,145	\$ 4,900,040	
Indirect Cost Recovery	446,620	468,158	21,538	388,230	
Investment Earnings	167,281	25,258	(142,023)	190,322	
Other Revenues	-	1,385	1,385	-	
Total Per Capita Fee Revenue	\$ 5,592,684	\$ 5,806,729	\$ 214,045	\$ 5,478,592	
02701 Milk Inspection					
Inspectors Assessment	\$ 332,428	\$ 317,876	\$ (14,552)	\$ 345,000	
Investment Earnings	1,891	136	(1,755)	3,000	
Total Milk Inspection	\$ 334,319	\$ 318,012	\$ (16,307)	\$ 348,000	
02262 EGG GRADING					
Inspectors Assessment	\$ 153,444	\$ 177,535	\$ 24,091	\$ 165,000	
Total EGG GRADING	\$ 153,444	\$ 177,535	\$ 24,091	\$ 165,000	
06026 Diagnostic Lab Fees					
Lab Fees	\$ 1,155,563	\$ 1,550,709	\$ 395,146	\$ 1,196,667	
Other Revenues	33,074	3,389	(29,685)	4,000	
	\$ 1,188,637	\$ 1,557,701	\$ 365,461	\$ 1,200,667	
Combined State Special Revenue Total	\$ 10,343,077	\$ 11,410,291	\$ 1,063,611	\$ 10,517,178	

Voluntary Wolf Donation Fund - per 81-7-123 MCA

Donations	\$ 46,170	\$ 98,160	\$ 51,990	\$ 5,000
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The total amount of donations received from inception of the voluntary wolf donation program is \$144,330 as of June 30, 2021. The voluntary wolf donation fund is donations that will be transferred to wild life services for predator control. The department transferred \$46,071 to wildlife services in August 2020.

In FY 2020, the diagnostic laboratory received two pieces of equipment through donations. The Montana Public Health & Human Services donated a bio safety cabinet valued at \$8,003 and NVSL donated an FPA reader for brucella testing valued at \$23,000.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE 137.62

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 6,748,425	\$ 6,560,470	\$ 6,237,040	\$ 323,430	\$ 187,955
2	61200 OVERTIME	242,223	235,713	188,212	47,501	6,510
3	61300 OTHER/PER DIEM	6,300	3,450	3,700	(250)	2,850
4	61400 BENEFITS	3,067,453	3,021,042	2,693,258	327,784	46,411
5	TOTAL PERSONAL SERVICES	10,064,401	9,820,675	9,122,210	698,465	243,726
6						
62000 OPERATIONS						
8	62100 CONTRACT	1,766,133	1,555,622	1,367,070	188,552	210,511
9	62200 SUPPLY	1,090,842	907,643	886,903	20,740	183,199
10	62300 COMMUNICATION	293,048	237,437	219,401	18,036	55,611
11	62400 TRAVEL	197,006	84,681	191,515	(106,834)	112,325
12	62500 RENT	711,383	651,815	520,289	131,526	59,568
13	62600 UTILITIES	48,188	46,953	48,620	(1,667)	1,235
14	62700 REPAIR & MAINT	208,309	205,935	196,290	9,645	2,374
15	62800 OTHER EXPENSES	722,930	580,469	626,697	(46,228)	142,461
16	TOTAL OPERATIONS	5,037,839	4,270,555	4,056,785	213,770	767,284
17	63000 EQUIPMENT					
18	63100 EQUIPMENT	149,354	139,758	356,331	(216,573)	9,596
19	TOTAL EQUIPMENT	149,354	139,758	356,331	(216,573)	9,596
20	68000 TRANSFERS					
21	68000 TRANSFERS	342,481	314,240	346,821	(32,581)	28,241
22	TOTAL TRANSFERS	342,481	314,240	346,821	(32,581)	28,241
23	TOTAL	\$ 15,594,075	\$ 14,545,228	\$ 13,882,147	\$ 663,081	\$ 1,048,847
24						
25 FUND						
26	01100 GENDERAL FUND	\$ 3,087,094	\$ 2,922,869	\$ 2,832,518	\$ 90,351	\$ 164,225
27	02125 LIVESTOCK LOSS REDUCTION	10,326	-	-	-	10,326
28	02262 SHIELDED EGG GRADING FEES	161,733	159,075	167,305	(8,230)	2,658
29	02425 BRAND INSPECTION FEES	3,176,686	3,176,686	3,038,007	138,679	-
30	02426 PER CAPITA FEE	4,917,974	4,338,136	3,934,701	403,435	579,838
31	02427 ANIMAL HEALTH	43,721	15,028	18,066	(3,038)	28,693
32	02701 MILK INSPECTION FEES	285,291	268,890	387,591	(118,701)	16,401
33	02817 MILK CONTROL	293,197	197,968	249,980	(52,012)	95,229
34	03209 MEAT & POULTRY INSPECTION-FE	1,093,084	1,061,880	1,138,350	(76,470)	31,204
35	03032 SHELL EGG FEDERAL INSPECTION	8,988	2,221	23,013	(20,792)	6,767
36	03427 AH FEDERAL UMBRELLA	784,273	752,495	763,591	(11,096)	31,778
37	03673 FEDERAL ANIMAL HEALTH DISEAS	131,000	131,000	139,055	(8,055)	-
38	06026 DIAGNOSTIC LABORATORY FEES	1,600,708	1,518,980	1,189,970	329,010	81,728
39	TOTAL BUDGET FUNDING	\$ 15,594,075	\$ 14,545,228	\$ 13,882,147	\$ 663,081	\$ 1,048,847

The Department of Livestock is budgeted for \$15,594,075 and 137.62 FTE in FY 2021. Personal services budget is 98% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$698,465 higher than June 2020. Operations are 85% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$213,770 higher than June 2020. Overall, Department of Livestock total expenditures were \$663,081 higher than the same period last year. As of June 30, 2021, 93% of the department's budget has been expended.

The budget for the Department has been changed to include budget carry forward from 2019 and 2020. The total carry forward amounts for 2019 and 2020 were \$108,785 and \$268,915, respectively. The increase comprises of \$30,367 of general fund, \$269,238 of per capita fee, \$23,178 of brands inspection fees, \$22,820 of milk control assessment fees and \$32,097 of federal funds.

The Livestock Loss Board administers payments for livestock depredation. General fund is transferred to the Livestock Loss Depredation Reimbursement fund in the amount of \$300,00 per year. At the end of the fiscal year, any balance in excess of \$300,000 is to be transferred to the Livestock Loss Prevention fund. As of June 22, 2021, the Depredation Reimbursement fund balance was \$403,062. At this time, \$103,062 may be transferred to the prevention fund. Of this transfer, LLB is able to use 10% or \$10,306 for administrative costs. This is included in the budget and could change by the end of year, depending of livestock loss depredation payments.

The proprietary fund (diagnostic lab fees) was increased by \$400,000. Since this a proprietary fund, budgets can be increased without legislative approval as long as there is sufficient fund balance for the increase.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE 13.00

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 788,715	\$ 784,259	\$ 795,057	\$ (10,798)	\$ 4,456
2	61300 OTHER/PER DIEM	4,500	2,400	1,950	450	2,100
3	61400 BENEFITS	303,343	282,166	295,497	(13,331)	21,177
4	TOTAL PERSONAL SERVICES	<u>1,096,558</u>	<u>1,068,825</u>	<u>1,092,504</u>	<u>(23,679)</u>	<u>27,733</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	241,640	90,379	151,774	(61,395)	151,261
8	62200 SUPPLY	124,693	76,221	60,517	15,704	48,472
9	62300 COMMUNICATION	52,876	34,387	38,164	(3,777)	18,489
10	62400 TRAVEL	35,007	8,564	13,710	(5,146)	26,443
11	62500 RENT	218,053	151,831	115,078	36,753	66,222
12	62700 REPAIR & MAINT	13,195	2,159	2,146	13	11,036
13	62800 OTHER EXPENSES	47,851	24,372	17,497	6,875	23,479
14	TOTAL OPERATIONS	<u>733,315</u>	<u>387,913</u>	<u>398,886</u>	<u>(10,973)</u>	<u>345,402</u>
15	68000 TRANSFERS					
16	68000 TRANSFERS	<u>102,481</u>	<u>105,856</u>	<u>98,468</u>	<u>7,388</u>	<u>(3,375)</u>
17	TOTAL TRANSFERS	<u>102,481</u>	<u>105,856</u>	<u>98,468</u>	<u>7,388</u>	<u>(3,375)</u>
18	TOTAL EXPENDITURES	<u>\$ 1,932,354</u>	<u>\$ 1,562,594</u>	<u>\$ 1,589,858</u>	<u>\$ (27,264)</u>	<u>\$ 369,760</u>
19						
20 BUDGETED FUNDS						
21	02426 PER CAPITA	<u>1,932,354</u>	<u>\$ 1,562,594</u>	<u>\$ 1,589,858</u>	<u>\$ (27,264)</u>	<u>\$ 369,760</u>
22	TOTAL BUDGETED FUNDS	<u>\$ 1,932,354</u>	<u>\$ 1,562,594</u>	<u>\$ 1,589,858</u>	<u>\$ (27,264)</u>	<u>\$ 369,760</u>

Central Services And Board Of Livestock is budgeted \$1,932,354 and 13.00 FTE in FY 2021 and is funded with per capita fees. Personal services budget is 97% expended with 100% of payrolls complete. The personal services expended through June 2021 was \$23,679 lower than June 2020. Operation expenses are 53% expended as of June 2021 and were \$10,973 lower than June 2020. Overall, CSD total expenditures were \$27,264 lower than the same period last year. As of June 30, 2021, CSD has expended 81% of the its budget.

The budget for the Central Services Division has been changed to include budget carry forward from 2019 and 2020. The increase is \$87,800 in per capita fees.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
	Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE	1.00
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 79,276	\$ 76,704	\$ 67,730	\$ 8,974	\$ 2,572
2	61300 OTHER/PER DIEM	450	100	300	(200)	350
3	61400 BENEFITS	29,316	26,846	25,969	877	2,470
4	TOTAL PERSONAL SERVICES	109,042	103,650	93,999	9,651	5,392
5						
62000 OPERATIONS						
7	62100 CONTRACT	1,889	1,712	1,543	169	177
8	62200 SUPPLY	1,683	498	993	(495)	1,185
9	62300 COMMUNICATION	3,496	3,152	3,085	67	344
10	62400 TRAVEL	2,333	-	2,086	(2,086)	2,333
11	62500 RENT	4,034	3,503	5,276	(1,773)	531
12	62700 REPAIR & MAINT	49	-	36	(36)	49
13	62800 OTHER EXPENSES	2,690	607	1,003	(396)	2,083
14	TOTAL OPERATIONS	16,174	9,472	14,022	(4,550)	6,702
15	TOTAL EXPENDITURES	<u>\$ 125,216</u>	<u>\$ 113,122</u>	<u>\$ 108,021</u>	<u>\$ 5,101</u>	<u>\$ 12,094</u>
16						
17 BUDGETED FUNDS						
18	01100 GENERAL FUND	\$ 114,890	\$ 113,122	\$ 108,021	\$ 5,101	\$ 1,768
19	02125 LIVESTOCK LOSS REDUCTION	10,326	-	-	-	10,326
19	TOTAL BUDGETED FUNDS	<u>\$ 125,216</u>	<u>\$ 113,122</u>	<u>\$ 108,021</u>	<u>\$ 5,101</u>	<u>\$ 12,094</u>

In FY 2021, the Livestock Loss Board is budgeted \$114,890 with 1.00 FTE funded with general funds and \$10,306 of state special revenue funds (see note below). The personal services budget is 95% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$9,651 higher than June 2020. Operations are 59% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$4,550 lower than June 2020. Overall, Livestock Loss Board total expenditures were \$5,101 higher than the same period last year. As of June 30, 2021, LLB has expended 90% of the its budget.

The Livestock Loss Board administers payments for livestock deprecation. General fund is transferred to the Livestock Loss Depredation Reimbursement fund in the amount of \$300,00 per year. At the end of the fiscal year, any balance in excess of \$300,000 is to be transferred to the Livestock Loss Prevention fund. As of June 22, 2021, the Depredation Reimbursement fund balance was \$403,062. At this time, \$103,062 may be transferred to the prevention fund. Of this transfer, LLB is able to use 10% or \$10,306 for administrative costs. This is included in the budget and could change by the end of year, depending of livestock loss deprecation payments.

The budget for the Livestock Loss Board has been changed to include budget carry forward from 2020. The increase is \$1,309 in general fund. \$5,000 of general fund authority was moved from operations to personal services.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE	3.00
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 170,771	\$ 117,896	\$ 153,299	\$ (35,403)	\$ 52,875
2	61300 OTHER/PER DIEM	1,350	950	1,450	(500)	400
3	61400 BENEFITS	69,975	45,399	59,684	(14,285)	24,576
4	TOTAL PERSONAL SERVICES	242,096	164,245	214,433	(50,188)	77,851
5						
62000 OPERATIONS						
7	62100 CONTRACT	38,632	16,631	15,144	1,487	22,001
8	62200 SUPPLY	4,353	1,596	2,246	(650)	2,757
9	62300 COMMUNICATION	6,650	3,731	4,452	(721)	2,919
10	62400 TRAVEL	5,957	111	1,633	(1,522)	5,846
11	62500 RENT	9,937	8,058	7,163	895	1,879
12	62800 OTHER EXPENSES	8,392	3,558	4,909	(1,351)	4,834
13	TOTAL OPERATIONS	73,921	33,723	35,547	(1,824)	40,198
14	TOTAL EXPENDITURES	\$ 316,017	\$ 197,968	\$ 249,980	\$ (52,012)	\$ 118,049
15						
16 BUDGETED FUNDS						
17	02817 MILK CONTROL	\$ 316,017	\$ 197,968	\$ 249,980	\$ (52,012)	\$ 118,049
18	TOTAL BUDGETED FUNDS	\$ 316,017	\$ 197,968	\$ 249,980	\$ (52,012)	\$ 118,049

In FY 2021, The Milk Control Bureau is budgeted \$316,017 and has 3.00 FTE. The bureau is funded with milk industry fees. The personal services budget is 68% expended with 100% of payrolls complete. Personal services expended as of June 2021 were \$50,188 lower than June 2020. Operations are 46% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$1,824 lower than June 2020. Overall, Milk Control Bureau total expenditures were \$52,012 lower than the same period last year. As of June 30, 2021, the Milk Control Bureau has expended 63% of its budget.

The budget for the Milk Control Bureau has been changed to include budget carry forward from 2019 and 2020. The increase is \$22,820 in milk control assessment fees.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE	8.50
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1 61100 SALARIES	\$ 483,515	\$ 474,775	\$ 431,865	\$ 42,910	\$ 8,740	
2 61400 BENEFITS	192,319	185,114	183,314	1,800	7,205	
3 TOTAL PERSONAL SERVICES	675,834	659,889	615,179	44,710	15,945	
4						
62000 OPERATIONS						
6 62100 CONTRACT	35,882	34,639	32,447	2,192	1,243	
7 62200 SUPPLY	29,558	28,015	9,022	18,993	1,543	
8 62300 COMMUNICATION	32,132	28,980	30,232	(1,252)	3,152	
9 62400 TRAVEL	11,649	1,911	13,093	(11,182)	9,738	
10 62500 RENT	10,952	9,214	12,842	(3,628)	1,738	
11 62700 REPAIR & MAINT	10,493	9,461	7,538	1,923	1,032	
12 62800 OTHER EXPENSES	38,672	23,029	14,039	8,990	15,643	
13 TOTAL OPERATIONS	169,338	135,249	119,213	16,036	34,089	
14 63000 EQUIPMENT						
15 63100 EQUIPMENT	-	-	25,000	(25,000)	-	
16 TOTAL EQUIPMENT	-	-	25,000	(25,000)	-	
17 TOTAL	\$ 845,172	\$ 795,138	\$ 759,392	\$ 35,746	\$ 50,034	
18						
19 FUND						
20 02426 PER CAPITA FEE	\$ 840,072	\$ 790,085	\$ 759,392	\$ 30,693	\$ 49,987	
21 02427 ANIMAL HEALTH FEES	5,100	5,053	-	5,053	47	
22 TOTAL BUDGET FUNDING	\$ 845,172	\$ 795,138	\$ 759,392	\$ 35,746	\$ 50,034	

The State Veterinarian Office includes Import and Alternative Livestock. In FY 2021, the State Veterinarian Import Office is budgeted \$840,072 with 8.50 FTE and is funded with 02426 per capita fees. The personal services budget is 98% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$44,710 higher than June 2020. Operations are 80% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$16,036 higher than June 2020. Animal Health has spent \$35,746 more than the same period in FY 2020. As of June 30, 2021 the Animal Health Import Office has expended 94% of its budget.

The budget for the Animal Health Import Office program has been changed to include budget carry forward from 2019 and 2020. The carry forward increase is \$76,829 in per capita fund fees. The import office generates SSR fees through sales of tags and forms. These fees are Animal Health Fees fund. Authority was moved to this fund to spend the fees on the supplies associated with the revenues.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA) & FEDERAL ANIMAL HEALTH DISEASE GRANTS

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020		

BUDGETED FTE 5.75

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 300,320	\$ 299,335	\$ 282,859	\$ 16,476	\$ 985
2	61400 BENEFITS	129,705	130,071	111,873	18,198	(366)
3	TOTAL PERSONAL SERVICES	430,025	429,406	394,732	34,674	619
4						
62000 OPERATIONS						
6	62100 CONTRACT	1,021,554	1,020,784	727,442	293,342	770
7	62200 SUPPLY	29,966	21,913	27,187	(5,274)	8,053
8	62300 COMMUNICATION	11,781	5,222	9,306	(4,084)	6,559
9	62400 TRAVEL	9,710	2,527	15,461	(12,934)	7,183
10	62500 RENT	52,251	51,792	49,445	2,347	459
11	62700 REPAIR & MAINT	15,360	14,785	7,745	7,040	575
12	62800 OTHER EXPENSES	91,983	85,613	62,088	23,525	6,370
13	TOTAL OPERATIONS	1,232,605	1,202,636	898,674	303,962	29,969
14	68000 TRANSFERS	225,000	208,384	248,353	(39,969)	16,616
15	TOTAL TRANSFERS	225,000	208,384	248,353	(39,969)	16,616
16	TOTAL EXPENDITURES	\$ 1,887,630	\$ 1,840,426	\$ 1,541,759	\$ 298,667	\$ 47,204
17						
18 BUDGETED FUNDS						
19	01100 GENERAL FUND	\$ 1,088,576	\$ 1,087,931	\$ 778,168	\$ 309,763	\$ 645
20	03427 FEDERAL FUNDING	799,054	752,495	763,591	(11,096)	46,559
21	TOTAL BUDGETED FUNDS	\$ 1,887,630	\$ 1,840,426	\$ 1,541,759	\$ 298,667	\$ 47,204

The Designated Surveillance Area (DSA) is budgeted for \$1,088,576 and 2.00 FTE in FY 2021 and is funded with General Funds. The Federal Animal Disease Grants is budgeted for \$799,054 and 3.75 FTE in FY 2021 and is funded with Federal Funds. The personal services budget is 100% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$34,674 higher than June 2020. Operations are 98% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$303,962 higher than June 2020. Overall, total expenditures were \$298,667 higher than the same period last year with 97% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021	Year-to-Date Actual Expenses	Prior Year Actual Expenses	Year to Year Comparison	Balance of Budget Available
	Budget	June FY 2021	June FY 2020		

BUDGETED FTE	22.00
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	A	B	C	D	E	F
1 61000 PERSONAL SERVICES						
2 61100 SALARIES		\$ 1,172,340	\$ 1,138,474	\$ 1,045,952	\$ 92,522	\$ 33,866
3 61400 BENEFITS		537,049	599,703	369,813	229,890	(62,654)
4 TOTAL PERSONAL SERVICES		<u>1,709,389</u>	<u>1,738,177</u>	<u>1,415,765</u>	<u>322,412</u>	<u>(28,788)</u>
5						
6 62000 OPERATIONS						
7 62100 CONTRACT		197,719	133,125	186,599	(53,474)	64,594
8 62200 SUPPLY		754,892	696,146	640,285	55,861	58,746
9 62300 COMMUNICATION		28,748	26,983	40,158	(13,175)	1,765
10 62400 TRAVEL		12,197	1,922	18,634	(16,712)	10,275
11 62500 RENT		78,494	77,851	(8,921)	86,772	643
12 62600 UTILITIES		41,688	40,953	42,120	(1,167)	735
13 62700 REPAIR & MAINT		120,085	106,346	133,719	(27,373)	13,739
14 62800 OTHER EXPENSES		134,278	53,287	125,066	(71,779)	80,991
15 TOTAL OPERATIONS		<u>1,368,101</u>	<u>1,136,613</u>	<u>1,177,660</u>	<u>(41,047)</u>	<u>231,488</u>
16 63000 EQUIPMENT						
17 63100 EQUIPMENT		149,354	139,758	331,331	(191,573)	9,596
18 TOTAL EQUIPMENT		<u>149,354</u>	<u>139,758</u>	<u>331,331</u>	<u>(191,573)</u>	<u>9,596</u>
19 TOTAL		<u>\$ 3,226,844</u>	<u>\$ 3,014,548</u>	<u>\$ 2,924,756</u>	<u>\$ 89,792</u>	<u>\$ 212,296</u>
20						
21 BUDGETED FUNDS						
22 01100 GENERAL FUND		\$ 605,718	\$ 533,035	\$ 854,374	\$ (321,339)	\$ 72,683
23 02426 PER CAPITA FEE		889,418	831,533	741,357	90,176	57,885
24 03673 FEDERAL ANIMAL HEALTH DISEASE G		131,000	131,000	139,055	(8,055)	-
25 06026 DIAGNOSTIC LABORATORY FEES		1,600,708	1,518,980	1,189,970	329,010	81,728
26 TOTAL BUDGET FUNDING		<u>\$ 3,226,844</u>	<u>\$ 3,014,548</u>	<u>\$ 2,924,756</u>	<u>\$ 89,792</u>	<u>\$ 212,296</u>

The diagnostic laboratory is budgeted for \$3,226,844 and 22 FTE in FY 2021. It is funded with general fund of \$605,718, per capita fees of \$889,418, federal funds of \$131,000, and lab testing fees of \$1,600,708. Personal services are 102% expended with 100% of payrolls complete. Personal services expended as of June 2021 were \$322,412 higher than June 2020. Operations are 83% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$41,047 lower than June 2020. Overall, Diagnostic Laboratory total expenditures were \$89,792 higher than the same period last year. As of June 30, 2021, the Diagnostic Lab has expended 93% of its budget.

The budget for the Veterinarian Diagnostic Lab program has been changed to include budget carry forward from 2019 and 2020. The increase is \$24,146 in per capita fee fund. General fund was decreased by \$228,000. Per capita fee budget was increased by \$273,538 with budget transfer from the milk & egg programs. The proprietary fund was increased by \$400,000. The proprietary fund can be increased when there is a fund balance to cover the increase and does not required legislative approval.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**DIVISION: MILK & EGG INSPECTION BUREAU
PROGRAM: MILK & EGG AND SHIELDED EGG GRADING**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses	Prior Year Actual Expenses		
	FY 2021 Budget	June FY 2021	June FY 2020		

BUDGETED FTE 6.75

	A	B	C	D	E	G
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 231,982	\$ 228,349	\$ 339,587	\$ (111,238)	\$ 3,633
2	61102 OVERTIME	5,041	2,043	2,194	(151)	2,998
3	61400 BENEFITS	109,653	106,351	140,924	(34,573)	3,302
4	TOTAL PERSONAL SERVICES	<u>346,676</u>	<u>336,743</u>	<u>482,705</u>	<u>(145,962)</u>	<u>9,933</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	56,708	55,726	45,249	10,477	982
8	62200 SUPPLY	7,177	4,048	7,851	(3,803)	3,129
9	62300 COMMUNICATION	9,919	5,339	4,040	1,299	4,580
10	62400 TRAVEL	12,233	9,398	24,467	(15,069)	2,835
11	62500 RENT	10,540	9,106	8,616	490	1,434
12	62700 REPAIR & MAINT	6,549	208	1,297	(1,089)	6,341
13	62800 OTHER EXPENSES	6,210	9,618	11,382	(1,764)	(3,408)
14	TOTAL OPERATIONS	<u>109,336</u>	<u>93,443</u>	<u>102,902</u>	<u>(9,459)</u>	<u>15,893</u>
15	TOTAL	<u>\$ 456,012</u>	<u>\$ 430,186</u>	<u>\$ 585,607</u>	<u>\$ (155,421)</u>	<u>\$ 25,826</u>
16						
17 BUDGETED FUNDS						
18	02262 SHIELDED EGG GRADING FEES	\$ 161,733	\$ 159,075	\$ 162,841	\$ (3,766)	\$ 2,658
19	02701 MILK INSPECTION FEES	285,291	268,890	399,754	(130,864)	16,401
21	03032 SHELL EGG INSPECTION FEES	8,988	2,221	23,012	(20,791)	6,767
22	TOTAL BUDGET FUNDING	<u>\$ 456,012</u>	<u>\$ 430,186</u>	<u>\$ 585,607</u>	<u>\$ (155,421)</u>	<u>\$ 25,826</u>

The total Milk & Egg program is budgeted \$456,012 with 6.75 FTE in FY 2021 funded mainly with milk inspection fees and egg grading fees. The personal services budget is 97% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$145,962 lower than June 2020. Operation expense budget is 85% expended with 100% of budget year lapsed. Operation expenses as of June 2021 was \$9,459 lower than June 2020. The Milk & Egg Inspection Bureau total expenditures were \$155,421 lower than the same period last year. As of June 30, 2021, the Milk & Egg program has expended 94% of its budget.

The shielded egg grading fees, the milk inspection fees and the shell egg inspection fees budgets were decreased by \$80,000, \$189,690 and \$14,300 respectively. The Diagnostic Lab Per Capita fees budget was increased using the state special revenue authority decrease and the Federal Umbrella federal grant budget was increased by the shell egg inspection fee change.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date	Prior Year	Year to Year Comparison	Balance of Budget Available
		Actual	Actual		
		Expenses June FY 2021	Expenses June FY 2020		

BUDGETED FTE 24.50

	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1 61100 SALARIES	\$ 1,098,897	\$ 1,032,517	\$ 1,001,463	\$ 31,054	\$ 66,380	
2 61102 OVERTIME	71,943	71,344	55,503	15,841	599	
3 61400 BENEFITS	545,629	506,383	489,088	17,295	39,246	
4 TOTAL PERSONAL SERVICES	1,716,469	1,610,244	1,546,054	64,190	106,225	
5						
62000 OPERATIONS						
7 62100 CONTRACT	64,797	69,794	70,794	(1,000)	(4,997)	
8 62200 SUPPLY	28,459	13,327	34,022	(20,695)	15,132	
9 62300 COMMUNICATION	27,389	22,935	26,399	(3,464)	4,454	
10 62400 TRAVEL	67,601	46,170	72,684	(26,514)	21,431	
11 62500 RENT	156,460	146,712	166,538	(19,826)	9,748	
12 62700 REPAIR & MAINT	11,038	16,818	5,391	11,427	(5,780)	
13 62800 OTHER EXPENSES	341,038	334,636	326,489	8,147	6,402	
14 TOTAL OPERATIONS	696,782	650,392	702,317	(51,925)	46,390	
15 TOTAL EXPENDITURES	\$ 2,413,251	\$ 2,260,636	\$ 2,248,371	\$ 12,265	\$ 152,615	
16						
17 BUDGETED FUNDS						
18 01100 GENERAL FUND	\$ 1,281,546	\$ 1,188,781	\$ 1,091,955	\$ 96,826	\$ 92,765	
19 02427 ANIMAL HEALTH FEES	38,621	9,975	18,066	(8,091)	28,646	
20 03209 MEAT & POULTRY INSPECTION-I	1,093,084	1,061,880	1,138,350	(76,470)	31,204	
21 TOTAL BUDGET FUNDING	\$ 2,413,251	\$ 2,260,636	\$ 2,248,371	\$ 12,265	\$ 152,615	

In FY 2021, Meat Inspection is budgeted \$2,413,251 with 24.50 FTE. The bureau is funded with general fund of \$1,281,546, federal meat & poultry inspection funds of \$1,093,084 and \$38,621 of animal health fees levied from licensing as per 81-9-201(1)MCA.

The budget for the Meat & Poultry Inspection program has been changed to include budget carry forward from 2019 and 2020. The increase is \$7,274 in general fund and \$32,097 in per federal funds. Animal Health Fees are meat inspection licenses. The Animal Health fees budget was increased to match the license revenue by \$32,900. General fund budget was increased by \$221,973 with a budget transfer from the diagnostic lab.

Personal services budget is 94% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$64,190 higher than June 2020. Operations are 93% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$51,925 lower than June 2020. Overall, Meat Inspection total expenditures were \$12,265 higher than the same period last year. As of June 30, 2021 the Meat Inspection program expended 94% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JUNE 30, 2021**

**DIVISION: BRANDS ENFORCEMENT DIVISION
PROGRAM: BRANDS ENFORCEMENT**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2021 Budget	Year-to-Date Actual Expenses June FY 2021	Prior Year Actual Expenses June FY 2020	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	53.11
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	A	B	C	D	E	F
61000 PERSONAL SERVICES						
1	61100 SALARIES	\$ 2,417,610	\$ 2,408,161	\$ 2,124,293	\$ 283,868	\$ 9,449
2	61200 OVERTIME	165,239	162,326	130,515	31,811	2,913
3	61400 BENEFITS	1,159,463	1,139,009	1,019,338	119,671	20,454
4	TOTAL PERSONAL SERVICES	<u>3,742,312</u>	<u>3,709,496</u>	<u>3,274,146</u>	<u>435,350</u>	<u>32,816</u>
5						
62000 OPERATIONS						
7	62100 CONTRACT	148,132	132,832	136,078	(3,246)	15,300
8	62200 SUPPLY	110,061	65,879	105,784	(39,905)	44,182
9	62300 COMMUNICATION	115,057	106,708	63,565	43,143	8,349
10	62400 TRAVEL	29,319	15,078	29,224	(14,146)	14,241
11	62500 RENT	170,662	193,748	164,252	29,496	(23,086)
12	62600 UTILITIES	6,500	6,000	6,500	(500)	500
13	62700 REPAIR & MAINT	38,040	56,120	38,433	17,687	(18,080)
14	62800 OTHER EXPENSES	72,733	44,749	64,119	(19,370)	27,984
15	TOTAL OPERATIONS	<u>690,504</u>	<u>621,114</u>	<u>607,955</u>	<u>13,159</u>	<u>69,390</u>
16	TOTAL	<u>\$ 4,432,816</u>	<u>\$ 4,330,610</u>	<u>\$ 3,882,101</u>	<u>\$ 448,509</u>	<u>\$ 102,206</u>
17						
18 BUDGETED FUNDS						
19	02425 BRAND INSPECTION FEES	\$ 3,176,686	\$ 3,176,686	\$ 3,038,007	\$ 138,679	\$ -
20	02426 PER CAPITA FEES	1,256,130	1,153,924	844,094	309,830	102,206
21	TOTAL BUDGET FUNDING	<u>\$ 4,432,816</u>	<u>\$ 4,330,610</u>	<u>\$ 3,882,101</u>	<u>\$ 448,509</u>	<u>\$ 102,206</u>

In FY 2021, Brands Enforcement is budgeted for \$4,432,816 with 53.11 FTE. It is funded with brand inspection fees of \$3,176,686 and per capita fees of \$1,256,130. Personal services budget is 99% expended with 100% of payrolls complete. Personal services expended as of June 2021 was \$435,350 higher than June 2020. Operations are 90% expended with 100% of the budget year lapsed. Operation expenses as of June 2021 were \$13,159 higher than June 2020. Overall, Brands Enforcement total expenditures were \$448,509 higher than the same period last year. As of June 30, 2021, the Brands Division has expended 98% of its budget.

The budget for brands enforcement has been changed to include budget carry forward from 2019 and 2020. The increase is \$23,178 in brand inspection fees and \$82,463 in per capita fees.